

Secretary Annual Report (Closing 2019) – Tyson Nicholas

Members, this past year was a great year to focus on *communications* and the *documentation* that supports our club.

Communications, website and social media:

- Keith (president) and this board has made an extra effort this past year to ensure that club members were brought along with decisions and impactful items for the betterment of the club.

Lobbying, Lease and Land-use

- This past year has been particularly exciting while working with different levels of Government (municipal, provincial, federal) to ensure the club persistence in our current location, while ensuring that the firearms sport remains available to future generations.
 - Land-use/Lease update (Municipal & Federal)
 - This also included a fair number of support letters from Law Enforcement Agencies; supporting the clubs existence, location and safety.
 - Range approvals (Federal “CFO”)
 - MLA lobbying & Interactions (Federal, related to firearms policy)

Documentation (Policy and operational documents):

- Throughout the year, we worked on updating Policy documents, Range Use (RUC), Range Master documentation.
- *Note for hierarchical context (top-down) it goes: Constitution, By Laws, Policy & Operations*

Survey 2019:

- Based on the cadence of the interaction and feedback from club-members, we skipped the 2019 survey.

Tyson (Board-Secretary)